HEALTHY GREEN SCHOOLS & COLLEGES

2024 Summer Summit Agenda

Date and Time and Location

- Thursday, July 18 (8:00 a.m. to 7:00 p.m.) and Friday, July 19 (8:00 a.m. to 3:00 p.m.)
- Grand Century Ballroom on the lower level of 151 N Riverside Plaza, Chicago IL

Day 1 - Thursday, July 18

Time and Location	Agenda Item, Key Messages and Speakers
8:00 a.m. - 8:30 a.m.	***Arrival and Breakfast***
8:30 a.m. - 10:00 a.m.	***Welcome, Meeting Overview and Introductions*** Attendees will be greeted and introduced to the summit objectives and schedule. We will set the stage for a collaborative and engaging experience, emphasizing the shared goals of promoting sustainability and improving indoor air quality within educational facilities, and ensuring that all attendees feel prepared and excited to actively participate throughout the event.
10:00 a.m. - 10:15 a.m.	***Break***
10:15 a.m.- 11:30 a.m.	***Challenges, Opportunities and Insights for the 2024-2025 School Year*** School representatives, manufacturers, and partners will have an open discussion in anticipation of the 2024-2025 school year. This collaborative forum provides an opportunity for attendees to share their perspectives, challenges, and opportunities to be better prepared to navigate the complexities of the upcoming school year. HSGC Steering Committee members Kim Thomas and Gene Woodard will facilitate this session.
11:30 a.m. - 12:00 p.m.	***Tour Orientation*** Rob Christlieb, Executive Director of Facilities, Operations and Maintenance, and his team will provide a brief introduction to the behind-the-scenes exploration of the facilities management program at Chicago Public Schools.
12:00 p.m. - 12:30 p.m.	***Networking Lunch*** Connect with peers, share experiences, and forge valuable relationships with fellow attendees.
12:30 p.m. - 12:45 p.m.	***Buses Arrive and Attendees Prepare to Depart for Tour***

12.45 p.m. - 3:45 p.m.	***Chicago Public Schools Facilities Tour*** Rob Christlieb, Executive Director of Facilities, Operations and Maintenance, and his team will lead the group on a tour of the facility management program at Chicago Public Schools. The tour will be an inspiring and educational experience, demonstrating the tangible benefits of prioritizing health and sustainability within an educational institution. The tour will include a walkthrough of Englewood STEM High School and Benjamin E. Mays Elementary Academy.
3:45 p.m. - 4:00 p.m.	***Break***
4:00 p.m. - 4:45 p.m.	***Tour Reflections*** Participants will share their thoughts and impressions following the engaging tour of Chicago Public Schools. Attendees will be encouraged to discuss the innovative practices and strategies they observed, reflecting on how these approaches could be integrated into their own institutions.
4:45 p.m. - 5:00 p.m.	***Wrap Up and Adjourn***
5:15 p.m. - 7:00 p.m.	***Networking Reception*** An opportunity for summit attendees to mingle, share ideas, and discuss their experiences while enjoying cocktails, appetizers and breathtaking views of downtown Chicago from a rooftop lounge. This reception will take place at the Fellowes Design & Experience Center at 311 N. Green Street in Chicago. Transportation to the reception will be provided.
7:00 p.m.	***Explore Chicago on Your Own***

Day 2 - Friday, July 19

Time	**Agenda Item**
8:00 a.m. - 8:30 a.m.	***Breakfast***
8:30 a.m.- 8:45 a.m.	***Welcome and Overview*** Attendees will be greeted and introduced to Friday's summit objectives and schedule.
8:45 a.m. - 9:30 a.m.	***Reintroduction: 10 Factors Necessary to Successfully Facilitate Change in Your School*** Attendees will receive a reintroduction to HGSC's change model, setting the stage for deeper exploration and practical application, ensuring all participants are aligned and prepared for the intensive learning activities ahead.

9:30 a.m. - 10:45 a.m.	***Vision Mapping*** Attendees will explore the importance of a clear and actionable vision and objectives, the key components of a successful vision, and how well-defined objectives support a vision, followed by an introduction of 3 tools for vision mapping. Participants work then individually to articulate their vision and draft specific objectives using provided templates.
10:45 a.m. - 11:00 a.m.	***Break***
11:00 a.m. - 11:45 a.m.	***Sharing Our Visions*** Attendees will work in small groups to share the initial version of their vision and objectives, and offer and receive constructive feedback on their content. Attendees will then report out on their progress with vision mapping and connecting well-defined objectives to their vision.
11:45 a.m. - 12:30 p.m.	***Intro to Communication Essentials*** Attendees will be introduced to the essentials of effective communication.
12:30 p.m. - 1:00 p.m.	***Lunch***
1:00 p.m. - 2:00 p.m.	***Strategic Interactions: Mastering Communication in Change Management*** Attendees will participate in engaging role-play simulations designed to refine their communication skills across various organizational contexts, addressing common challenges and exploring strategic interactions. This session will help participants effectively articulate their visions, negotiate priorities, and secure support, preparing them for practical implementation in their day-to-day roles.
2:00 p.m. - 2:45 p.m.	***Stories of Success from School Participants*** In this session we will celebrate and learn from the successful experiences of all school participants as we collectively journey to integrate health and sustainability into day-to-day facility operations and management at our schools. Success stories may include overcoming challenges, implementing innovative practices and programs, and positive outcomes of each school's endeavor.
2:45 p.m. - 3:00 p.m.	***Reflections and Next Steps*** Attendees will be encouraged to reflect on the valuable knowledge, experiences, and connections they have gained throughout the event, and consider how these can be integrated into their ongoing efforts to promote sustainability and improve indoor air quality within their schools.
3:00 p.m.	***Adjourn*** Summit participants will leave with renewed inspiration, a sense of accomplishment, and a clear roadmap for implementing positive change within their educational institutions.